



EMBASSY OF GREECE
WASHINGTON D.C.
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Washington DC, 2008

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Ref. No: 097.1/AS 1006

Washington DC, May 17th, 2024

TO: District Cooling LLC
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Re.: “Invitation for proposals: Cleaning and filter change of the cooling system – Adjustment of the temperature from heating to cooling

The Embassy of Greece in Washington DC, according to Law 4412/2016 as it has been amended, intends to sign a contract for the cleaning and filter change of its cooling system as well as for the adjustment of the temperature from heating to cooling at the Embassy’s building on 2217 Massachusetts Ave. NW, for the budget of \$ 2,284.96 (1,677.46 \$ for cleaning and filter change and 607.50\$ for temperature adjustment) (approximately 2,077.23 Euros total) and invites the interest companies to submit compliant proposals according to the attached scope of work.

Proposals must include price by item and/or service, the total amount of services to be rendered within the approved budget and indicate the duration of the offer.

The Embassy of Greece will sign a contract with the company that submits the lower compliant proposal. Proposals will be accepted on digital format or hard copy and can be submitted to the Embassy of Greece by May 23rd, 2024.

Successful bidders must submit at the time of the contract signature company bank account details, company registration, proof of authorization for the representative who will sign and no criminal record certificate for the representative who will sign.

Proposals from companies that are not included in this invitation will not be considered.



The Ambassador
Ekaterini Nassika

SCOPE OF WORK

a. Cleaning and filter change of the cooling system

- Condenser cleanings all equipment
- Filter change all HVAC
- Testing of equipment
- Trane tracer diagnostic report and backup

Cost: 1,677.46 \$

b. Adjustment of temperature from heating to cooling s

- Check BAS for operation
- Turn on chiller for summer operation
- Turn off boiler
- Adjust temperature

Cost: 607.50 \$

Total Cost: 2,284.96 \$